

# PANASONIC

## Panasonic KX-TA624 / 824 Telephone System

Changing the time on a Panasonic KX-TA624 system must be done from extension # 101 using a display phone.

- 1.- Press the "PROGRAM" button on the face of the phone
- 2.- Enter programming mode by pressing "STAR" - "POUND" - "1234" (default password = 1234)
- 3.- Enter program # 000
- 4.- Press "SPEAKER" button
- 5.- Press "FORWARD/DND" button to change to the hour selection
- 6.- Press "TRANSFER" button and enter the hour
- 7.- Press "FORWARD/DND" button to change to the minutes parameter
- 8.- Press "TRANSFER" button and enter the minutes
- 9.- Press "FORWARD/DND" button to change to the AM/PM parameter
- 10 Press "MUTE" button to select AM or PM
- 11.- Press "STORE" button (listen for 1 tone if procedure was executed correctly / 3 tones if procedure failed)
- 12.- Press "HOLD" button
- 13.- Press the "PROGRAM" button on the face of the phone

## Panasonic KX-TVS Voice Mail System

Changing the time on a Panasonic KX-TVS voice mail system can be done from any phone.

- 1.- Dial the TVS pilot number (extension 107 or 115)
- 2.- When the voice mail system answers press "#" + "6" + "STAR"
- 3.- Log into the message manager's mailbox (999)
- 4.- Press "6" for other features
- 5.- Press "3" to set the time & date
- 6.- Press "1" to change the current time (press "0" for help)
- 7.- Enter the hour then press "#" or enter the hour and minutes then press "#"
- 8.- Press "1" for AM or "2" for PM
- 9.- Press "2" to accept the new time

## Panasonic Time Set KXT-61610 KSU

KX-T61610

- 1.- Use phone with intercom number 11. It will change the time for all phones.
- 2.- Keep handset down and press INTERCOM button.
- 3.- Dial 77.
- 4.- Dial the hour, with two digits (e.g. 03 for 3 o'clock).
- 5.- Dial the minutes, with two digits (e.g. 07 if it is now 7 minutes after the hour).
- 6.- Dial 0 for AM or 1 for PM.
- 7.- Press #.
- 8.- Press SP-PHONE

## Panasonic Digital Telephone System

Changing the time on a Panasonic digital system can be done from any display phone.

Enter programming mode by pressing "PAUSE" then "STAR" button twice, followed by 1,

- 1.- 2, 3, 4
- 2.- Enter program # "000"
- 3.- Press "SPEAKER" button
- 4.- Press "FORWARD/DND" button to change to the hour selection
- 5.- Press "TRANSFER" button and enter the hour
- 6.- Press "FORWARD/DND" button to change to the minutes parameter
- 7.- Press "TRANSFER" button and enter the minutes
- 8.- Press "FORWARD/DND" button to change to the AM/PM parameter
- 9.- Press "MUTE" button to select AM or PM
- 10.- Press "STORE" button
- 11.- Press "HOLD" button
- 12.- Lift and replace handset

## **Panasonic DBS System**

From the designated attendant console (usually x100, but not always), enter the following code sequence:

To set the date and time:

- 1.- Press the ON/OFF key
    - The phone issues intercom dial tone.
    - The current date and time are displayed on your LCD.
  - 2.- Press the PROG key.  
"F" appears on the display
  - 3.- Dial "##."  
"Program Mode:" appears on the first line of the display; "MAIN MODE" appears on the second line.
  - 4.- Press the FF1 key.  
"SELECT SUB MODE" appears on the second line of the display.
  - 5.- Dial "1#."  
"1:DATE 2:TIME" appears.
  - 6.- Dial "1#."  
"MONTH/DAY/YEAR" appears.
  - 7.- Enter six digits for the month, day, and year.  
For example, to set the date to March 3, 1993, enter "030393."
  - 8.- Press #.  
"TIME SET MODE" appears on the display.
  - 9.- Enter four digits for hours and minutes (24-hr. time).  
For example, for 11:00 a.m., enter "1100."
  - 10.- Press #.
  - 11.- Press the ON/OFF key.
- The new date and time appear on the display

## **Panasonic Digital Telephone System**

Changing the time on a Panasonic KX-TD, KX-TDA or KX-TDE digital system can be done from any display phone.

- 1.- Enter programming mode by pressing "PROGRAM" button then "STAR" button twice, followed by 1, 2, 3, 4
- 2.- Enter program "000" and press Enter
- 3.- Press "SPEAKER" button two times, you will see the time.
- 4.- Enter the correct hour.
- 5.- Press "FORWARD/DND" button to advance to the minute selection
- 6.- Enter the correct minutes (if necessary to update).

- 7.- Press "FORWARD/DND" button to advance to the AM/PM selection.
- 8.- Press "MUTE" button to select AM or PM (if necessary to change).
- 9.- Press "STORE" button
- 10.- Lift and replace handset to exit the programming mode.
- 11.- This will change the time for all of the phones on your phone

## How to set the time on your Panasonic Voice Mail

- Press the intercom button on your phone.
- Dial 165 and then raise the handset.
- When the Voice Mail answers you, dial # 6 (POUND SIX)
- Dial \*999 (STAR NINE NINE NINE)
- Enter your passw ord. (usually your zip code) follow ed by the # (POUND)
- Wait for the system to say, "To receive the message"
- Then dial 6 (for other features)
- Then dial 3 (to set the clock)
- Then dial 1 (to change the time)
- Enter the time follow ed by a # (POUND) Example for 9:37 is---Enter 937#
- The system w ill ask for 1 for AM or 2 for PM
- Enter the correct digit
- The system w ill ask for 1 to change or 2 to accept
- Enter 2 (to accept)
- Hang up

## 624 Most Often Changed System Programs

Program #	Program Function
000	Time & Date
001	Systems Speed Dial Numbers, include the line access codes, up 32 digits max
006	Day/ Night / Lunch Change Mode, It is best set this for automatic mode
007	Day / Night / Lunch Start/Stop Times, Lunch does not need to be set, nor night
105	Conference Tone, some users desire this alerting tone be eliminated
309	Emergency Numbers, (911 is default) bypasses Toll Restriction if programmed
400	Outside Line Connection, disables a CO port not in use and removes the line from Automatic CO Line Hunt process (i.e. Dial 9)
401	Dial Mode, on outside lines, DTMF (Touch Tone is default), Dial Pulse is optional
405,406, 407	Flexible Outward CO Line Access, Day/Night/Lunch
408, 409, 410	Flexible Incoming CO Line Ringing Assignment, Day/Night/Lunc
411, 412, 413	Delay Ringing Assignment, Day/Night/Lunch
414, 415, 416	Co Line Mode Incoming, All – DIL - DISA, Day/Night/Lunch

604	Extension Name Assignment
608	Executive Override, eliminates CO line privacy
610	Parallel Connect, needs to set to simultaneously connect SLT with a Systems Phone (7020,7030,7130.....)
700, 701, 702	Door Intercom Box Extension Ringing Assignment, Day/Night/Lunch
703, 704, 705	Door Opener (Dry Contact) Control Extension Assignment, Day/Night/ Lunch
706	Door Intercom Box Ring Tone, change for distinctive ringing
707	Door Intercom Box Access Tone, disable if using just for monitoring purposes
900	Caller ID, enable by line, when service is provided by Telephone Company
901	Caller ID Local Area Code, needed for digit modification
902	Caller ID Digit Modification for Local Calls, for automatic call back
903	Caller ID Digit Modification for Long Distance Calls, for automatic call back

## Night Mode/Day Mode How do I change ringing mode?

KX-TDA 50/100/200/600	Press Time Service Button to change. If Time Service light is off, you are in DAY MODE, Red = NIGHT MODE, Green = LUNCH MODE, Flashing Green = BREAK MODE, Flashing red = HOLIDAY MODE
KX-TD 308	Press DAY key or NIGHT Key to change ringing mode. If no key available press INTERCOM 780 for DAY or INTERCOM 781 for NIGHT.
KX-TD 308/186/1232	Press DAY key or NIGHT Key to change ringing mode. If no key available press INTERCOM 780 for DAY or INTERCOM 781 for NIGHT.
KX-TA 1232	Press DAY key or NIGHT Key to change ringing mode. If no key available press INTERCOM 780 for DAY or INTERCOM 781 for NIGHT.
KX-TA 624 KX- TA 824	Press DAY key, LUNCH key or NIGHT Key to change ringing mode. If no key available press INTERCOM 781# for DAY or INTERCOM 782# for NIGHT or INTERCOM 783# for LUNCH.
KX-TD 500	Press DAY/NIGHT Key at main phone. No code available for the TD 500. Program a DAY/NIGHT Key by pressing PROGRAM 99, Press the key you desire to use, Press 73, press STORE, Lift Handset and hang up.
KX-T 308/616/1232	Press DAY key or NIGHT Key to change ringing mode. If no key available press INTERCOM 781# for DAY or INTERCOM 782# for NIGHT.

### How can I determine if the system is in Day or Night Mode?

From any display phone, with the handset down and the speakerphone off, press the # key. The display will say Day or Night Mode or Lunch Mode.

On the KX-TDA systems, press TRANSFER